

**Request for Proposal with Developer Qualifications (RFP#112-2018)
for the Commercial and Residential Redevelopment of a 1.9 (+/-) Acre (Overall) Site
Town of Lake Park Community Redevelopment Agency, Lake Park, FL**

NOTICE IS HEREBY GIVEN that The Town of Lake Park, Florida Community Redevelopment Agency (TLP-CRA) has secured the permission of the owners of four properties to solicit proposals for the redevelopment of their properties. Proposals may be mailed by regular or express mail courier service (i.e., Federal Express, UPS, etc.) or hand delivered to the Town of Lake Park at 535 Park Avenue, Lake Park, Florida 33403. **All sealed proposals must be submitted with one** original unbound, tabbed, and clipped version that includes a title page listing the name of the RFP and identifying the Proposer. In addition Proposers shall submit **five** bound and tabbed copies and one digital PDF on a labeled CD/DVD or thumb or jump drive. **PROPOSAL ENVELOPES MUST BE PLAINLY MARKED ON THE OUTSIDE OF THE ENVELOPE OR PACKAGE AS:**

“Request for Proposal with Developer Qualifications (RFP#112-2018) for the Commercial and Residential Redevelopment of a 1.9 (+/-) Acre (Overall) Site Town of Lake Park Community Redevelopment Agency, Lake Park, FL”

Proposals shall be sent to the following address:

**Town of Lake Park
Lake Park Community Redevelopment Agency
Office of the Town Clerk
Lake Park Town Hall
535 Park Avenue
Lake Park, Florida 33403**

The proposals must be directed to the attention of the Town Clerk, and submitted by regular mail, express mail courier service (i.e., Federal Express, UPS, etc.) or hand delivered **no later than 10 a.m. Eastern Standard Time on or before Tuesday, January 22, 2019. Proposals received after this date and time are not eligible for, nor will they be accepted for consideration.** All proposals will be date and time stamped by the Town Clerk’s Office. Faxed or emailed Proposals **WILL NOT BE ACCEPTED FOR CONSIDERATION.** The TLP-CRA reserves the right to accept or reject any or all proposals.

Receipt of a Proposal by any Town office, receptionist, or personnel, other than the Office of the Town Clerk shall not constitute “submittal” as required by this solicitation. The Town Clerk’s time stamp shall be conclusive as to the timeliness of each submittal.

Proposal Documents

Offerors desiring copies of the RFP document for use in preparing a proposal may obtain a set of such documents by visiting, or calling the Office of the Town Clerk at (561) 881-3311, 8:30 a.m.–5:00 p.m. Eastern Time, Monday–Friday, or emailing at townclerk@lakeparkflorida.gov.

All correspondence and requests for information regarding this RFP shall be submitted in writing by regular mail, or via email to townclerk@lakeparkflorida.gov.

All offerors are advised that the Town has not authorized the use of the Town seal by individuals or entities responding to Town requests for proposal, and that any such use by unauthorized persons or entities constitutes a second degree misdemeanor pursuant to Section 165.043, Florida Statutes.

All offerors are advised that the Town will not supply or sell materials to offerors in connection with submission or preparation of Proposals, or any other matter, including but not limited to envelopes, labels or tape.

Award of the contract will be made at a Town of Lake Park Special Call Community Redevelopment Agency (CRA) Meeting.

The Town reserves the right to accept or reject any or all Proposals (in whole or in part) with or without cause, to waive any technicalities, irregularities or formalities, or to accept the Proposal(s) which in its judgment best serves the Town.

Vivian Mendez, CMC, Town Clerk
Town of Lake Park, Florida

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